

# ROCKFORD CORPORATION

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Rockford Fosgate, a high-performance audio manufacturer is looking to add to our credit and collections team. This is a highly visible position in the company and we're looking for the right person to fit within the department and the organization.

**JOB TITLE:     Credit & Collections Analyst**

## **KEY RESPONSIBILITIES:**

The Credit and Collections Analyst responsibilities include but not limited to:

- ◆ Handling account set up and management of aging integrity for assigned region consisting of approximately 300-400 accounts including the collection on those accounts.
- ◆ Maintaining control of transactions and events affecting the profitability and security of company assets.
- ◆ Maintaining a system of accounts and financial records in accordance with prescribed accounting and departmental policy and procedures, to meet the needs of the business and in compliance with legal, tax and management reporting requirements.
- ◆ Working closely with Regional Sales Manager and rep firms in the opening of new dealer accounts, conveying account status and in the review and approval of new orders.
- ◆ Performing account and transaction reconciliation.

## **REQUIRED SKILLS/QUALIFICATIONS:**

- ◆ 4 plus years of credit and collection experience preferred
- ◆ Degree in Accounting or Finance preferred
- ◆ Demonstrated problem resolution ability
- ◆ Successful record of communicating with internal and external customers
- ◆ Working knowledge of Collection and Bankruptcy law
- ◆ Ability to multi-task in a fast paced environment
- ◆ Strong interactive people skills
- ◆ Ability to continuously learn/improve
- ◆ Must have excellent oral and written communications skills
- ◆ Strong prioritization/organization skills
- ◆ Intermediate knowledge of Word and Excel required
- ◆ Oracle systems knowledge a plus

Interested applicants send resume and cover letter to [jobs@rockfordcorp.com](mailto:jobs@rockfordcorp.com)

This position is based out of Arizona. No relocation assistance provided.